



Promoting Civic Equality and Secular Values

Rental Space Request

This document shall be considered a request to rent space at the Reason Center until it is signed by an authorized representative of Reason Center, after which it shall become part of the rental agreement between Reason Center and the Renting Entity.

The individual or entity legally known as

Renter/Entity: _____

requests to rent the space described below as...

1300 Ethan Way Suite 675, Sacramento, CA 95825

...which is composed of rooms described as...the Main Room, Child Care/Activities Room, refreshment area, and the tables, chairs, media system and internet access associated with those rooms,

From the nonprofit entity known as "Reason Center" (EIN:46-4430467)

on the following date:(MM/DD/YYYY)_____from_____am/pm to _____am/pm.

The rate at which the space is rented is \$40 per hour for the large (main) room, \$20 per hour for the smaller library room, and \$55 per hour for both, with 30 mins before, and 30 mins after free of charge to allow for preparation and clean up.

The rental fee and the security deposit described below must be received by Reason Center at least 72 hours before the time of an event.

The renting entity has read, understands and has a signed copy the document entitled Reason Center Rental Policies on file with Reason Center and agrees to comply with all rental policies outlined in in the event that the rental space request is granted.

Event Organizer making request Print _____ Sign _____

This Request has been Approved Declined _____
Reason Center Representative: Print _____ Sign _____